

CORNISH SCHOOL DISTRICT
Energy Committee Meeting
Tuesday, April 6, 2010

The meeting opened at 3:00 p.m. with the following members were present: George Edson, Karen Jameson, Mike Monette, Dick Baril, Jim Jordan, Caroline Storrs and Principal Mary Bronga. Also present was citizen Larry Dingee.

Election of Officers

Principal Bronga asked for a nomination for the position of the Chair. Caroline Storrs nominated George Edson. This nomination was seconded by Karen Jameson. There being no further nominations, George Edson was elected Chair of the Energy Committee on a voice vote.

Principal Bronga asked for a nomination for the position of Vice Chair. Karen Jameson nominated Mike Monette. Caroline Storrs seconded the nomination. There being no further nominations, Mike Monette was elected as Vice Chair on a Voice Vote.

Agenda Revision.

The following items were added to the agenda. Discussion Items are: a call from Mark Frolung, Rules for the meeting, Request for Proposals, Applications for Committee Members, Contacts with 3 engineers and 2 architects.

Discussions Items

Mark Frolung – Principal Bronga stated that she had received a call from a Mark Frolung who has a Pellet Company. He has a proposal to discuss with the Committee in regards to the Regional Greenhouse Gas Initiative Grant. He is willing to help write a proposal for this grant if he receives the contract for the Wood Pellet Boilers. He stated that the Grant is usually for around \$200,000 and is usually applied for by a contractor and is for non-profits. It was suggested that perhaps he could come and talk to the Committee at the meeting on April 15th.

The committee can look up the information on the following website

www.rggi.org/states/program_investments/New_Hampshire. (The space between program and investments and New and Hampshire is an underscore _)It is also possible that this grant could be used for fossil oil.

Rules of Conduct for the Meetings

The minutes of the previous meeting should be read before the meeting so that all members are up to date on what had been discussed.

If you miss a meeting, please talk with another member so that you are acquainted with what was discussed at the previous meeting.

Minutes will be available before the meeting by email from the secretary.

Run any items that you might like to discuss at a meeting by the Chair so they can be added to the agenda

Citizens will be allowed to speak on agenda items during discussion on such agenda item with the chair's discretion

Keep a respectful environment during the meeting for everyone.

Requests for Proposals

Discussion was held on how to proceed with the Request for Proposals and how soon the information should be received. During this discussion, the question of the possibility of having engineers was held. Chair Edson stated that he had spoken with 3 different engineers that had different ideas on how to proceed with different areas of the project and thought that perhaps the Committee should hear each proposal. He stated that Kohler/Lewis Engineers work with Banwell Architects and wants an oil system the same as the pellet system. Engineer Wayne Bonhag works with Jeff Gordon but does not necessarily need an architect. Mark of WB Engineering works with Sherr/McCrisco. Mike Monette felt that we should decide what we need in the RFPs and then have those that reply come and talk to the Committee. It was decided to have Chair Edson work on the RFP with Assistant Superintendent Damren. Larry Dingee stated that it might be helpful to have an engineer look at the whole heating system to decide what the school needs and how many BTUs will be needed. The system needs to be designed to work together in the whole school or no savings will be received.

Applications for Membership

Discussion was held on how to review and select the new members for the committee. At the present time there has been only one application submitted. It was stated that the Committee did not have to physically interview each applicant. The applications could be reviewed and then discussed in an Executive Session to select the new

members. The final decision is to review the applications and go into Executive Session if there are more than four applications and discuss the applications to decide which applicants will be asked to join the Committee. All the applicants will be asked to be at the meeting on April 15th. The new members will be asked to join the Committee at the meeting on April 15th and to hear the discussion with the individuals that have submitted resumes for the Clerk of the Works position. The question was asked as to the rush to hire a Clerk of the Works. It was stated that a Clerk of the Works would be helpful in determining some of the scope of the work in the different phases.

Discussion of the Different Phases

Discussion was held on whether it was feasible to do one piece of the project and start with the Air and Insulation portion of the project. Some of the savings would be received if this portion is done. At the present, everything is based on the unknown. More information is needed and proposals are needed to know the dimensions of the work to be done in each section of the project. It was felt that oil boilers as well as pellet boilers should be researched to see which will give the best return on the monies spent. At this time it was decided and Jim Jordan made a motion to have Mr. Mark Frolung come to the next meeting. This motion was seconded by Caroline Storrs. The motion passed.

Meeting Schedule

The next three meetings were set up. They are:

April 15th at 4:00 p.m. – Name the new members and meet with Mr. Frolung

April 26th at 4:00 p.m.

April 28th at 4:00 p.m.

All meetings need to be warned and Chair Edson will work with the SAU Office in regards to this procedure.

Other

Mike Monette stated that he had information from Granite State Electric on a grant of up to \$5000. He will give the information to Chair Edson.

Citizens Comments

Larry Dinglee stated that he would like to caution the committee to not try to rush to get things done. The Committee could lose their transparency if they rush too quickly. There is the need to have something when the project is completed that the town would be proud of. He realizes that there is a need to get something done during the summer but it may take a year to get the correct proposal for the heating system together. He recommends that the Committee go slower to keep the transparency and have a project recognized by the whole town.

Caroline Storrs felt that every year that something is not done is a year that savings are not received. She also felt that the town was satisfied with the way the project was presented.

Karen Jameson stated that even if the heating system is not done this year, savings can be received if the building envelope is done as soon as possible

There being no further business to come before the meeting, Caroline Storrs made a motion to adjourn the meeting. The motion was seconded by Karen Jameson the motion passed and the meeting adjourned at 4:50 p.m.

Respectfully submitted

Mary E. Woodman

Energy Committee Secretary