

Town of Cornish  
Selectmen's Meeting Minutes  
December 2, 2011 2:00pm

Present: John Hammond, Larry Dingee, Merilynn Bourne

1. Kyle Witty met with Selectmen to review business. Kyle asked about the process for filling out a credit application. He was told to get the paper work to the Town Treasurer and she would fill out the forms. Kyle reports he has the roller/compactor in the garage. John mentioned that Troy Simino has a trailer that needs a deck and is large enough to haul the roller. Kyle was asked to get signatures from anyone on his crew who does not want to sign up for health coverage. The Selectmen would like that in writing for personnel files.
2. Travis Callahan met with Selectmen for a permit for a garage. Granted. The fee was \$50.00. Travis reports he will frame and roof the building within the year but may not finish the siding for several years. Selectmen responded that he will be assessed accordingly.
3. Selectmen received a letter of resignation from Fire Chief Nathan Cass.
4. Phil St. Cyr, from Primex, met with Selectmen to discuss our safety plan and safety committee. Phil offered assistance with DOL compliance. If there are 10 or more employees (including volunteer firefighters) you must have a Joint Loss Management Committee as well as a safety plan. Merilynn presented the town's safety plan. It's important to remain compliant with the state to avoid ongoing audits. The Loss Committee must number 4 members due to the number of town employees and volunteer firefighters. Equal number of management and non-management personnel. The committee must meet a minimum of once a quarter. Phil provided the selectmen with a sample agenda for the JLC as well as other documents. Phil remarks that those sections of Lab Law 1400 that do not pertain to our work may be removed. Phil informed the board that a First Aid log is also required. It should be kept in the Town Office and detail minor as well as major injuries. Essentially, what happened, when and how was it treated. The state likes to be able to quickly review events to get an idea of what sort of history the town has. Phil will email templates for the town to customize.
5. Kevin McNamara met with Selectmen for the town stamp on septic plans for the LaBore property in the Flat.
6. Tom Spaulding came in for a building permit for a shed/lean-to addition on his garage. #11-360 Paid \$50.00, cash.
7. Selectman Dingee left the meeting at 4:00pm

Adjourned 4:30pm

Respectfully submitted,

Merilynn Bourne