

Jul SB

**Town of Cornish
Selectmen's Meeting Minutes
Monday February 29, 2016 6:30pm**

Present: Scott Baker, John Hammond, Dale Lawrence

1. BOS signed checks, reviewed invoices and mail.
2. Joan Littlefield came in to talk about taxes.
3. Reviewed two quotes for repair of the Dingleton Hill Bridge caused by Friday's accident with a school bus from Vermont.
4. The Board discussed the upcoming Town Meeting.
5. Discussion was held about renting the CREA barn to private citizens. It was decided to not allow rentals at this time as there is equipment in it. We also discussed potential safety hazards and liability issues.
6. Adjourned at 8:30pm.

Respectfully submitted,

John Hammond

JSH

*Dale SB
JSH.*

**Town of Cornish
Selectmen's Meeting Minutes
Friday February 26, 2016 3:00pm**

Present: Scott Baker, John Hammond

Absent: Dale Lawrence

1. Joan Littlefield came in to talk about tax abatement.
2. Meg Tenney called about rental of town property for a social event.
3. BOS reviewed mail and invoices.
4. Doug Miller came in to discuss a solar project.
5. Chris Alexander came in for a building permit on Paget Road.

Respectfully submitted,

John Hammond

B

**Town of Cornish
Selectmen's Meeting Minutes
Monday February 22, 2016 6:30pm**

Present: Scott Baker, John Hammond, Dale Lawrence

1. BOS met with Pam Annis about the wood at the Recycling Center. Pam suggested an implementation of a voucher system for better record keeping.
2. BOS reviewed mail, invoices and signed checks.
3. BOS approved the minutes of January 4, 6, 8, 11, 13, 15, 18, 22, 25 and 28 of the Selectmen's meetings. Motion made by John, seconded by Dale, unanimous vote in affirmative.
4. BOS revised the job description for the Highway Department.
5. BOS discussed the rapidly rising cost of trucking and material disposal of the Recycling Center.
6. Drafted a letter to a land owner concerning a building permit.

Respectfully submitted,

John Hammond

Handwritten initials/signature in the top right corner.

**Town of Cornish
Selectmen's Meeting Minutes
Friday February 19, 2016 3:00pm**

Present: Scott Baker, John Hammond, Dale Lawrence

1. BOS reviewed mail and invoices.
2. Fire Chief Bob Rice came in for a nonpublic session regarding a personnel issue.
3. Cindy Stearns came in to apply for a Home Occupation on 70 Pine Hill Drive.
4. Wayne Gray came in to discuss highway issues. The tree cutting on Gap road is well underway. It is progressing smoothly.
5. Michael Marquis came in to get a septic design approval for Christine Alexander on Paget Road. John Hammond stamped the design.
6. Jenny Schad called about tree cutting on Gap Road.
7. The Selectmen, with Wayne Gray, Road Agent, did a site visit on Gap Road concerning the trees marked to be cut. They are all a safety hazard and were discussed at the Public Hearing in January with no negative comments.

Respectfully submitted,

John Hammond *J.H.*

SB
JH

**Town of Cornish
Selectmen's Meeting Minutes
Friday February 12, 2016 3:00pm**

Present: Scott Baker, John Hammond, Dale Lawrence

1. Kenneth Harlow of Sullivan County ATV came in to renew usage of the Cornish Class VI road Cornish Turnpike.
2. BOS reviewed mail and invoices.
3. Road Agent Wayne Gray came in to discuss Highway issues. The BOS agreed to purchase the sand from Carroll Concrete.
4. The BOS will not be meeting on President's Day, February 15.
5. Johannes Glorie came in to get a driveway permit off South Deming Road.
6. A relatively quiet afternoon.

Respectfully submitted,

John Hammond



SB
DL

Town of Cornish
Selectmen's Meeting Minutes
Monday February 8, 2016 6:30pm

Present: Scott Baker, John Hammond, Dale Lawrence

1. BOS signed checks and reviewed the mail and invoices.
2. Additional information was added to the town report.
3. It was a quiet night and it snowed.

Respectfully submitted,

John Hammond



AMS B

**Town of Cornish
Selectmen's Meeting Minutes
Friday February 5, 2016 3:00pm**

Present: Scott Baker, John Hammond, Dale Lawrence

1. BOS reviewed mail and invoices.
2. Wayne Gray came in to discuss highway issues. The Selectmen received a retirement letter from highway employee Roger Gilbert.
3. BOS approved the January Selectmen's minutes.
4. BOS stacked chairs upstairs.

Respectfully submitted,

John Hammond 

JSH
DL

Town of Cornish
Budget Public Hearing
Thursday, February 4, 2016 7:00pm

John Hammond reviewed the main budget informing the attendees that hourly employees were receiving a 2% across the board raise. There was also a 3.4% increase in health insurance which the town will pay.

The following questions were asked by audience members re: main budget:

Q. Larry Dingee asked about the insurance line – if it was underspent last year, why level fund.

A. Heidi Jaarsma explained that we were currently in transition as the current carrier's coverage will end on July 1, 2016. We decided to level fund it this year as it is unknown what the actual cost will be.

Q. Sand line in the Highway budget.

A. Wayne Gray, Road Agent explained we had a better quality sand now on top of the fact that it has been a mild winter. He felt that reducing that line by \$10,000.00 would still allow for ample sand if the need arises.

John Hammond also explained the increase in the culvert line under the Highway budget was due to Road Agents plan to replace more failing culverts this summer.

Warrant Articles

Q. Larry Dingee asked about the replacement of the dump truck this year. He commented that as a member of the Heavy Equipment Committee that there was discussion about replacing the loader. He was under the impression that a decision had yet to be made as to which piece of equipment was going to be replaced.

A. Scott Baker commented that perhaps that the decision to replace the dump truck was made after Larry had left that meeting. He further explained that the decision to replace the truck was based on further investigation of the Sterling truck which had severe rust issues on cross members and mechanical issues with the engine. Scott did comment that another Heavy Equipment meeting has been called for Wednesday, 2/10

Q. Bill Caterino questioned the warrant article for the James C. Kibbey scholarship fund. He thought that it would be worthwhile to also include something for the students at the Cornish School as far as enrichment was concerned.

A. Dale Lawrence spoke up to say that the school has two enrichment accounts, one that was set up by donations and two that is within the CES budget itself. These funds are available for staff to request enrichment activities, speakers, etc...

John Hammond asked if there were any further questions regarding the 2016 budget. There were none. The meeting was adjourned at 8:20 PM.

Respectfully submitted,

Dale Lawrence

JH
AW 53

BOS Meeting with Finance Committee

2/1/2016

Articles – John Hammond reviewed the articles with the Committee

Article # Explanation/Discussion

- Article #1 - N/A
- Article #2 - Reviewed already with financials
- Articles 3-7 – No discussion
- Article 8 – Heidi Jaarsma stated that 2019 would be the fifth year when monies would be due.
- Articles 9-12 – No discussion
- Article 13 – Fred Weld stated he would like to see the amount raised for the Paving Capital Reserve remain at \$50,000.00 with any additional amounts taken from the existing Capital Reserve and raised by taxes. After some discussion, the warrant article will reflect this change.
- Article 14 – already discussed
- Article 15 – No discussion
- Article 16 – Wayne Discussed the proposed work to be done on the 2002 truck. They have already received quotes.
- Article 17 – will reflect the discussion from Article 13
- Article 18 – Tom Spaulding stated that the ceiling fans for the Highway Garage would be a great help in pushing the heat back down toward the floor.
- Article 19 – Discussion regarding the \$10,000 for the replacement of lighting at the Highway Garage would be a 50% reimbursement by the electric company. Bill Caterino suggested that this reimbursement would off-set the increase in the Health portion of the Highway Department for the anticipated opening.
- Article 20 – No discussion
- Article 21 – Bob Rice, Fire Chief explained that the new fire station in the Flat was built with faulty sheeting behind the woodwork. There is already rotted sections that need to be replaced. Both Wayne Gray and Bob stated of the possibility of some warranty \$ to help reduce this cost.
- Article 22 – Bob Rice and Doug Hackett, Police Chief explained this article for the purchase and installation of a generator for the Engine One fire station located on Town House Road. This would be used to power both the fire and police station in the event of a power outage. There will be a 50% refund coming from Emergency Management funds.
- Article 23 – Wayne Gray explained that the current sand screen was falling apart. This money would pay to have a new screen made on the premises along with the highway department crew resetting/replacing the cement blocks and telephone poles.

- Article 24 – Use of the JamesC. Kibbey Estate funds to replace the Welcome to Cornish signs and place two granite benches with James C. Kibbey inscriptions at the common by the Meeting House.
- Article 25 – John Hammond explained that these funds from the James C. Kibbey Estate would be used for repair/replacement costs for Veterans Memorials in the Flat. This \$5,000 would be placed in the Veterans Capital Reserve Fund.
- Article 26 – Some discussion regarding the Selectmen’s decision to create a new Trust fund for the purpose of scholarships. This fund will be the balance of funds given to the town by James C. Kibbey estate. See full explanation of this Trust Fund in the Warrant Article section. Christine Heins stated that several people had given ideas of how to spend this gift.
- Article 27 – N/A
- Article 28 – Heidi Jaarsma explained both the income/expenditures of the Trinity Church fund. \$181.00 was removed this year to pay back the town for electricity.
- Article 29 – will be by petition
- Article 30-32 – No discussion.

2/1/2016 - BOS Meeting with Finance Committee and Department Heads

Attendance

- Board of Selectmen: John Hammond, Scott Baker, Dale Lawrence
- Finance Committee: Heidi Jaarsma, Treasurer, Bill Caterino, Fred Weld, Christine Heins
- Department Heads: Robert Rice, Fire Chief, Doug Hackett, Police Chief, Tom Spaulding, Cemetery Sexton and Wayne Gray, Road Agent

Scott Baker began by reviewing the budget beginning with the Town Offices

TOWN OFFICE

- Salary Increase for Admn Asst. 2%
- FICA increase due to pay increase
- Health Insurance Increase of 3.4%

TAX COLLECTOR

- Postage Decrease of \$500.00 as she was able to purchase additional stamps with left over budget of 2015
- Mileage Decrease of \$210.00 due to bank deposits being made by other Town Staff

TOWN CLERK

- Software increase due to cost by vendor
- Office Supplies increase due State no longer providing forms for Town Clerks, increase in toner

ELECTIONS

- Salaries increase due to several elections in 2016 including Presidential Election

AUDIT

- Increase per contract

REVALUATION

- Appraisal Fees increase per contract

LEGAL

- Level Fund

PLANNING BOARD

- Advertising increase due to Master Plan update and on-line survey
- Heidi Jaarsma explained that there will be paper copies available for those who will not be doing the survey on-line. This will be a one year increase only for advertising.

BUILDING AND GROUNDS

- Internet increase due to additional costs
- Misc. Expenses decrease of \$2,900.00 which you will see in Insurance Reimbursement for payment of damage to the Town Hall.
- Maint – Town Office – to move server to a secure location along with associated costs

CEMETERIES

- Salaries – employees to receive 2% increase but decrease in line is due to the fact that they can only work so many hours/week and from mid April – Mid October.
- Diesel decrease – less use, less cost
- Gasoline increase – new truck uses gasoline not diesel

INSURANCE

- Level Fund

TOWN RECORDS PRESERVATION

- Level Fund

SPIRIT COMMITTEE

- Level Fund

POLICE DEPARTMENT – Present by Chief Hackett

- Salary Increase – add back #weeks removed last year for employee absence, 2% pay increase
- FICA and Medicare – due to associated cost of salary increase line
- Office Supplies additional cost due to new copier/fax/printer
- Gasoline – reduction due to less use/lower cost
- Equipment Repair – reduction per Chief Hackett
- Vehicle Maintenance – reduction per Chief Hackett

AMBULANCE

- LF – 2nd year of 2 year contract – both Golden Cross and Windsor Ambulance charge per capita

FIRE DEPARTMENT – Presented by Bob Rice, Fire Chief

- Mileage – reduction as Chief Rice does not ask for reimbursement and FF's have the option of using department pick-up to travel for classes, etc...
- Radios – increase of \$1,000.00 for the purchase of a new base radio for Engine One Fire Station

EMERGENCY MANAGEMENT

- Level Fund

HIGHWAY DEPARTMENT – input with Wayne Gray, Road Agent

- Salary line – 2% increase
- FICA, Medicare increase due to salary line increase
- Medical Insurance – added cost for anticipated highway department opening
- Gasoline – increase as Cemetery Truck uses gasoline
- Heat increase due to less used oil, increase in oil fired furnace
- Diesel – decrease due to less use/lower cost
- Salt increase due to increase in cost
- *Convents* ~~Guard Rails~~ – increase due to additional replacements, summer of 2016
- 2012 Ford truck increase - warranty is over
- 2015 Ford truck increase – new to budget for 2016
- 2009 Kia Sorento increase – new to budget for 2016 (used to check roads, etc.. save wear and tear on trucks)
- Vibratory Roller increase due to safety issue as there are electrical issues which need to be corrected

SANITATION

- Recycling – increase due to salary increase – trucking fees

HEALTH AND HUMAN SERVICES

- West Central Services – increase per their request
- Sullivan Cty Nutrition – increase per their request

COMMUNITY & RECREATION

- Memorial Day – decrease as money is turned back each year, less cost

CONSERVATION

- Level Funded