

Cornish School District
SAU Transition Committee Meeting
Wednesday, February 15, 2017 3:15pm
Cornish Elementary School
Town House Road

PRESENT: Merilynn Bourne, Justin Ranney, Susan Chandler, Larry Dingee, Linda Fuerst, Beth Lum, Jennifer Prileson (heavy snow lowered attendance)

1. Merilynn Bourne called the meeting to order at 3:30pm.
2. Approval of Agenda: Jennifer Prileson stated that the meeting was a work session so there would not be a formal agenda.
3. Approval of Minutes: Minutes for January were not presented at this time. They will be reviewed at the March meeting.

The group discussed the idea of a table at the back of the gym during School District Meeting with several computers available for the public to access our site to review most frequently asked Q & A. Linda Fuerst will take on the task of arranging for the table.

The group discussed questions/comments/concerns submitted by teachers during a staff meeting held at an earlier date:

Teachers are concerned about current curriculum. Jennifer stated that we should stock every 5-7 years to review curriculum. Are there materials out there that are better? What are you doing that you want to keep doing? How can we supplement your materials? What are the expectations for teachers relative to curriculum? Expectations are based upon the level of experience of each teacher. How do we craft a curriculum for all teachers? Jennifer feels that as long as a teacher is meeting goals, their teaching method will be accepted/approved. Linda Fuerst is very excited about the opportunities for professional development for our teachers. Susan Chandler: What does Plainfield use for PD software? Jennifer replied that they don't. They use a spread sheet currently. Jennifer would like to see a tracking program to satisfy the requirements of the DOE which would also allow the principal to see where all teachers stand with their certification requirements. "My Learning Plan" may be able to be tailored to meet the needs of Cornish School. Larry Dingee asked how much of this work needed to be done prior to July 1st. Jennifer said the curricular decisions are already in place for July 1st. Our assessment system needs to be nailed down because it will take some extra training. Where do Windsor and Plainfield stand on their assessments? Jennifer has only spoken to a handful of Plainfield School staff so it would be advisable to do further research. Windsor uses a locally grown program (I'll Track My Progress) but Jennifer doesn't know if the NHDOE will approve that program for Cornish. Justin commented that if we can't decide this year we can always change next year. Jennifer agreed. Phase it in.

Linda Fuerst asked about Science. Jennifer stated that we have on-line free lesson plans for the lower wing. Linda asked if we have what is needed to supplement the program. Jennifer reported that we are fine with the supplies needed. Microscopes need some work but that's it.

The group reviewed individual QUESTIONS/COMMENTS/CONCERNS submitted by Cornish staff:

There are some concerns about the loss of two rooms for the SAU offices. Where will afterschool space be? Jennifer offered that the Music or Art Rooms can be used. Sharing will be important. The decision is a building based decision, not an SAU decision. The principal will decide about space use based upon staff input.

Is there Classroom budget money? Yes.

How will behavioral students be supported? No change

Comment: Don't throw the baby out with the bathwater...agreed

What will the admin structure look like? Jennifer said we will update the flow chart to show the hierarchy.

Will we change school board policy? Policies are and always have been reviewed on a regular basis.

How will budget and other procedures go? No change.

Are health policies staying the same? Yes

Are we going to have similar vacation schedules? Yes

Will I still have a lap top and computer for art? Yes

How does Power School differ at Plainfield? We don't know but it won't affect Cornish.

Do we get to keep all our Google Drive Docs? We plan to roll everything over to our new gmail domain. We need to let the teachers know what they have to do before the rollover to ensure nothing is lost. Jennifer said a better question would be, "How will all the electronic data and documents be preserved?"

How long will teachers be able to keep SAU6 email addresses until the new addresses are fully functional? Justin says that they should be able to have forwarding support for a long time.

How will substitute nurses document student visits? What is the process now? Shouldn't change

Will we have an HR dept shared with Plainfield? Yes

Will it be possible to maintain direct deposit? Yes but there will be new forms from Mascoma Bank for those who use direct deposit.

Will Payroll/HR be streamlined? Not sure what that means but we assume "Yes" because it's down to one person now.

When will we receive the pay schedule for next year? (this question refers to pay steps) Not changed since last year.

What days will paychecks be sent out? Have not finalized that yet.

Will I still be eligible for benefits? (P/T) Yes.

Health Insurance? Already negotiated

How are substitute nurses reimbursed? The same as substitutes.

Future meetings: Jennifer: Discuss para professionals; training and development, specifically. Justin: This would be for a board discussion next fall. What kind of money is needed? Susan: They need to be highly trained for what they are doing. Also need to discuss the use of Title One monies. There are restrictions that come with the funds; a good discussion for the board and Jennifer.

The Tuck School team, working on "Branding", was not able to attend due to snow issues. Jennifer provided a quick power point review of their presentation.

Logo designs were originally 5 and then reduced to 2 after talking with staff

Tag lines to be considered are "Building Community" and "Respect, Responsibility, Kindness" or a possible combination of those two: Building Community through Respect, Responsibility and Kindness. Those present liked the combination of the two. Standing alone, they are incomplete.

We discussed the Roofline logo and the Hand print logo. They both need work.

Future Agenda Items:

- a. Original chart of tasks to see where we are and what may still be needed

Next Meeting: Wednesday, March 15, 2017 at 3:15pm

There being no further business, Merilynn moved to adjourn at 5:10pm, seconded by Justin Ranney.

The vote was in the affirmative.

Respectfully submitted,

Merilynn Bourne
School District Clerk & Transition Committee Secretary