

**CORNISH PLANNING BOARD  
MINUTES  
MARCH 18, 2021**

The Cornish Planning Board met on Thursday, March 18, 2021, at 7:00 PM. Attendance was by roll call. Members present in the Town Offices were Bill Lipfert, Chair, Everett Cass, Gail McKenzie, and Kellie Patterson Parry; Linda Leone, Alternate; and, Heidi Jaarsma, Secretary. Attending via Zoom was Jonathan Glass. In accordance with Governor Sununu's Executive Order 2020-04, the Chair waived the requirement that Board members be physically present at the meeting in light of the current Covid-19 situation.

Attending in-person was Tom Dombroski, Surveyor. Attending via Zoom were Anthony Newton, Applicant, Gladys Berry, John Berry, and Karim Chichakly.

Bill Lipfert called the meeting to order at 7:02 PM. Mr. Lipfert authorized the meeting to be held electronically and read the e-meeting checklist, attached, into the record. Social distancing and mask requirements were discussed.

Approval of 2/18/2021 Minutes.

Everett Cass made a motion to approve the 2/18/2021 meeting minutes. Jonathan Glass seconded the motion, and the vote of the Board, by roll call, was in the was unanimously in the affirmative with Kellie Patterson abstaining.

Anthony and Valerie Newton – Completeness Review re: Annexation, School Street.

*voting: Bill Lipfert, Everett Cass, Jonathan Glass, Heidi Jaarsma, Gail McKenzie, and Kellie Patterson Parry.*

Tom Dombroski presented a revised plan conveying .09 +/- acres from Map 18, Lot 14, owned by Anthony and Valerie Newton, to Map 18, Lot 17, owned by the Town of Cornish. Mr. Dombroski stated that the acreage to be conveyed had been reduced from .11 to .09 acres so that the Newton lot would retain 1 acre in the Village Zone. Tony Newton noted that some numbers on the plan still needed to be revised. Gail McKenzie asked if the acreage adjustment allowed adequate square footage for the library septic system. Mr. Dombroski stated that all the requirements could be met without waivers to the State septic design requirements and noted that the Library is considered a commercial property and is therefore not eligible for State waivers. Everett Cass asked if there was a right of way to East Road. Mr. Dombroski stated that there was a 15' right of way for construction and maintenance. Anthony Newton noted that the right of way would be recorded as part of the deed.

John Berry, abutter, asked if there would be any parking or turn around arrangements. Bill Lipfert stated that the action before the Board was a conveyance of property to the Library, not a review of the use. He suggested that the question was for the Library Trustees or the Selectboard.

Karim Chichakly, abutter, stated that he was in favor of the application.

Kellie Patterson Parry made a motion to find the plan complete subject to the following three corrections:

1. Show the adjusted line as the new line with updated distances and bearings.
2. Correct the parcel sizes to reflect adjustment for both parcels.
3. Correct the bearing on the right of way to show the seconds.

Gail McKenzie seconded the motion, and Bill Lipfert asked for a roll call vote. Voting in the affirmative were Everett Cass, Jonathan Glass, Heidi Jaarsma, Gail McKenzie, and Kellie Patterson Parry. With none voting in the negative, the motion carried.

Other Business.

Heidi Jaarsma discussed the upcoming Planning and Zoning conference and the monthly PLAN webinars, which are both available remotely and free of charge. The most recent PLAN webinar covered regional housing.

Bill Lipfert reported that the owner of the Chase House had enquired about building another dwelling unit and the possibility of subdivision.

Gail McKenzie made a motion to adjourn. Everett Cass seconded the motion, and the vote of the Board, by roll call, was unanimously in the affirmative.

Respectfully submitted,  
Heidi M. Jaarsma

**Town of Cornish, New Hampshire, Planning Board  
March 18, 2021**

Temporary Modification of Public Access to Meetings under RSA 91-A  
Governor's Emergency Order #12

As Chair of the Cornish Planning Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that Board members and members of the public may choose to attend this meeting in-person or electronically. Cloth face coverings and social distancing will be required for those attending the meeting in-person. In accordance with the Emergency Order, this is to confirm that we are:

- a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing **Zoom** for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to communicate listen and, if necessary, participate in this meeting by the following means:

Zoom Link: available on the Town of Cornish website, [www.cornishnh.net](http://www.cornishnh.net)

Meeting ID: 897 4772 6452

Passcode: 898904

To connect by phone, dial (929) 205-6099 and enter meeting ID and passcode.

- b) *Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the Town of Cornish website at [www.cornishnh.net](http://www.cornishnh.net).

- c) *Providing a mechanism for the public to alert the Board during the meeting if there are problems with access:*

If anybody has a problem with access, please call (603) 675-5611 or email at [cornishtreasurer@comcast.net](mailto:cornishtreasurer@comcast.net).

- d) *Adjourning the meeting if the public is unable to access the meeting:*

In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please not that **all votes** that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.