

Report of Interior Space Usage and Exterior Design

The subcommittee met on August 16, 2021 at 10:30 AM at the Cornish General Store. Those attending included Stephanie McAndrews, Carla Boyington, Kathi Patterson, Sue Chandler, David Aguilar, and Caroline Storrs.

The subcommittee's focus

at this meeting was to develop an RFP (Response for Proposal) that will be distributed to several architects for their thoughts and ideas. To develop the RFP, it was decided to concentrate on the following:

1. Background information
2. Detailed description of the use of the library and list of needs
3. Specific requirements for systems, materials, products, or physical needs
4. Deadline for submission
5. Questions for the architect

The background information would include a brochure being developed by the Friends of the Library and other pertinent information. The use and list of needs was developed from the previous minutes. Specific requirements included such items as a need for more natural light, meeting fire and safety codes, secure meeting space, a move away from the "western" look to a more traditional New England appearance, etc. The group decided that the submission deadline should be October 1st in order for the group to be prepared for developing the next step towards reaching its goal of conceptual plans to present at the next Town Meeting in March 2022. Questions for the architects was a request for cost estimates and integration of a landscape plan that includes a green space for the front entrance.

Kathi Patterson informed the subcommittee that she had made contact with Chris Kennedy, the architect of the original plans for the expansion of the existing library from UK Architects, who recommended an engineer, Miles Stetson, from Engineering Ventures of Lebanon, NH. At the last trustee meeting, the trustees had allocated \$10,000 for engineering advice as well

as the same amount for monies for legal counsel. The subcommittee agreed to contact Stetson after creating an RFP which would outline a proposal that would give clarity on the structural integrity of the building as it exists. The group also would include in the RFP that there would be no changes to the interior walls (looking at an open space concept), what the load and use of the building would be, what, if any, changes that would need to be met for up-to-date life and safety codes, and structural impacts if the roofline was changed to better achieve an aesthetically pleasing building.

Caroline Storrs
Recording Secretary