

**MINUTES**  
**CORNISH PLANNING BOARD**  
**MARCH 17, 2022**

The Cornish Planning Board met on Thursday, March 17, 2022, at 7:00 PM in the Cornish Town Offices. Members present were Bill Lipfert, Chair, Everett Cass, Jonathan Glass (via zoom), and Kellie Patterson Parry; Linda Leone, Alternate; Dillon Gallagher, Selectboard Representative; and Heidi Jaarsma, Secretary.

Bill Lipfert called the meeting to order at 7:02 PM.

Reorganization

Heidi Jaarsma nominated Bill Lipfert for chair, seconded by Kellie Patterson Parry. Bill Lipfert nominated Heidi Jaarsma for secretary, seconded by Dillon Gallagher. Heidi Jaarsma nominated Gail McKenzie for vice-chair, seconded by Everett Cass. Bill Lipfert called for a vote on the slate as nominated, and the vote, by roll call, was unanimously in the affirmative.

Dillon Gallagher, per Article X of the Cornish Zoning Ordinance, requested that the Board submit names for open Zoning Board seats.

Master Plan

Heidi Jaarsma discussed a possible schedule for the master plan update. 2020 Census data at the town level should be released between May and July of this year. The Board discussed the possibility of conducting a series of open forums. An electronic survey was also discussed. Heidi Jaarsma suggested that the Board review the 2009 Master Plan and will have copies printed for members who would prefer a hard copy.

NH DOT Communication re: Cornish Bridge Maintenance.

The Board reviewed a NH DOT request for comment on Cornish bridge maintenance on Town House Road. The Board will draft a letter with two comments. First, in order to prevent the spread of Japanese knotweed, fill should stay on the site or be disposed of appropriately. Second, access to the Town Office building, the fire station, and the school should be considered. Linda Leone suggested a consolidated letter from all town boards and departments included in the request for comment. Heidi Jaarsma stated that current practice is that each board or department which would like to make comment sends a letter.

Other Business

Dillon Gallagher updated the Board on driveway upgrades required by the Hooper major subdivision approval.

Heidi Jaarsma said that she had asked Gwyn Gallagher about site plan review for the Clark Camp Road property. Mr. Gallagher would like to wait until there is a final decision with regard to the appeal of the certificate of zoning compliance.

Bill Lipfert asked Heidi Jaarsma if the proposed new library would undergo site plan review. Ms. Jaarsma stated that municipalities are generally exempted from the requirements of local ordinances pursuant to RSA 674:54, *Governmental Land Uses*. Neither the Town Office

building, Police Station, or Highway Garage underwent any zoning review. Ms. Jaarsma added that the change of use from general store to library will not occur until the Cornish Community Initiative (CCI) were to transfer ownership of the building to the town. Mr. Lipfert said that the building would not be owned by the town during renovations and that there were two residences in very close proximity to the facility. He added that the proposed use could affect traffic, noise, etc. He felt it was important that site plan review be made prior to the commencement of construction. Everett Cass made a motion to request that the CCI undergo a voluntary site plan review of the proposed library prior to the commencement of construction. Heidi Jaarsma seconded the motion, and the vote of the Board was in the affirmative.

Kellie Patterson Parry told the Board that she had received a broadband survey from the New Hampshire Electric Coop and will send the information to the Board.

Dillon Gallagher made a motion to adjourn. Everett Cass seconded the motion, and the vote of the Board, by roll call, was unanimously in the affirmative.

Respectfully submitted,  
Heidi M. Jaarsma