

**George H. Stowell Library Trustee Meeting  
Minutes  
Tuesday, August 2 2022  
Stowell Library**

Present

Trustees: Richard Scheuer, Kathi Patterson, Laura Cousineau  
Stephanie McAndrew, Larry Dingee, Sandy Guest, Barb Cieslicki

1. Meeting was called to order at 6:04 pm
2. **Minutes** for May 25 (trustees), May 31 (w/LEC), June 1 (Renovation), June 14 (w/LEC), June 15 (Renovation), June 28 (w/LEC), July 6 (Renovation), July 13 (Renovation), July 19 (w/LEC) **were approved (Cousineau moved; Patterson seconded)**
3. Treasurer's Report. Electricity costs are increasing, although energy use is minimal with lights, fans, and dehumidifier. Error noted in the telephone amount. Will be amended at the next meeting. All bills have been paid. **Totals are corrected and were accepted (Patterson moved, Scheuer seconded).**
4. Librarian's Report. Stephanie reported that we are in the middle of summer reading; there were 40+ sign-ups. 51 people came to the Story Telling event on July 27. Film screening last night on zoom, with 57 logins. There was a Q&A with director. We will reschedule painting activity. End of summer reading event will be next week; event will have an ice cream, a raffle with the school librarian, and a tent. Stephanie will be in touch with the trustees for assistance. Others have offered donations. Richard will ask a friend with a soft-serve machine if she can come. Stephanie was out for 10 days with Covid, but was able to rearrange the schedule to keep the library open.

Citizen asked if the library give museum passes. Another library buys passes. Some museums have annual passes for libraries that can be checked out. Not all museums allow it. The Precision Museum would likely give one for free. She offered to go to the museums to ask for passes, and asked Stephanie to give her a list of museums.

Sandy asked to speak about the Friends. She is concerned that they are not active enough, and asked people to join and go to the meetings.

Sandy also asked about a library webpage, and commented that the open forum went well. The trustees thanked her and the Friends for providing refreshments for that meeting.

5. Old Business
  - a. Library Exploratory Committee progress. Kathi is waiting to hear from the architects. Laura requested a workday to agree on the form for the operating expenses, and to discuss hours for each building.

- b. LEC subcommittee progress for the new MA+KE contract. MA+KE will be bringing newer designs to meeting on August 10<sup>th</sup>. Larry added that this meeting should be at the Town Offices. Larry said that MA+KE will look for a Tuesday, tentatively the October 4, to present their plans.
- c. Update on the electronic/paper survey. Susan, Heidi, and Kathi will meet review them at the town office on Monday, August 8.

6. New Business

- a. **Kathi moved to accept donation of \$200 from the Atherton family. Scheuer seconded. Passed.**
- b. Discussed the date, place, time for the Open Forum(s) with Banwell and MA-KE. As stated above, tentative October 4 for MA+KE and September 23 for Banwell. Laura will ask Colleen and Banwell if we can have it in the store.
- c. Tasks to be done at work meeting on August 23<sup>rd</sup> at 6:00 pm at Stowell library
  - i. Review new data from Banwell on electric/heating costs
  - ii. Start work on Operational expenses -
    - 1. For current building with how much renovation
    - 2. For renovated store building
    - 3. What to use for hours, pay rates, programming, technology.....

7. Other Business. Stephanie asked that library workers be paid monthly. She will record hours on the calendar. Kathi will do all workers monthly.

8. Correspondence

9. Citizen Comments

10. Next Meeting Date: Working meeting on August 23. Next regular meeting after the Cornish Fair.

11. The meeting was adjourned at 7:37 pm

Respectfully submitted,  
Laura Cousineau