

Library Trustee Meeting

Tuesday, August 23 at the George H. Stowell Free Stowell Library

Present: Richard Scheuer, Laura Cousineau, Kathi Patterson, Stephanie McAndrew

The meeting was a work session to begin work on establishing the Operating Costs for the renovated Stowell Library using MA+KE's schematic drawings and for the renovated Cornish General Store building renovation using Banwell's schematic drawings. The dollar amounts are in present day value.

Payroll

- Open 20 hours
- 25 hours librarian plus 20 hours librarian assistant(s)
- \$18/hour for the librarian, \$13/hour for the library aides

Janitorial Services

- 3 hours per week at \$20 per hour. Hours are the same because new building is on one floor plus mezzanine and new building on multiple levels

Electricity/Heat/Airconditioning

- Energy efficient buildings and heat pumps in both locations.
- New building: \$6102 at 20¢ KWH plus current costs for electricity (\$1750)
- Waiting for Stowell numbers from MA+KE.
- Assume Stowell will have more units and will not be as efficient.
- Lighting and computer electricity costs are similar between buildings
- Assume number of different rooms and levels at the Stowell building will need more lighting than the open area in new building

Telephone

- Extra phone may be needed for the commercial kitchen; fire regulation

Books/Periodicals/Audio-Visuals

- Total = \$4,500 (books, increase) + 400 (periodicals, increase) + 100 (audio-visual, decrease)

Programming

- New budget line needed to reflect current activities and expanded program
- Donations and grants will be used when possible; donations funded 100% this year.
- Over 500 attendees at half-year point in this year
- \$1,000

General Supplies and others are the same but postage and box rent are going up

Notes from Laura Cousineau Tuesday, August 23, 2022