

## MINUTES

### George H. Stowell Library Trustee Meeting (w/LEC)

Tuesday, September 20, 2022 at 6:30 pm at the Stowell Library

Present - Laura Cousineau, Susan Chandler, Dillon Gallagher, Heidi Jaarsma (LEC Recorder), Kathi Patterson, Caroline Storrs, Larry Dingee

Citizens Present -Sandy Guest, Judith Kaufman, Jill Edson, Colleen O'Neill

Zoom - None

1. Call to Order by Laura Cousineau, Chair, at 6:32 pm
2. LEC minutes for September 6 were approved with three corrections - September 7th to 6th, MacNeill to McNeill, Trumbull to Trumbull.
3. The following topics were discussed:
  - a. Changes to the upcoming forums flyer draft - remove the "operation costs" wording, Heid is mailing the edited version on Thursday, September 22
  - b. Samantha Greene from CATV can not do the videotaping of the forums but suggested Tamsin Orion who can do it on October 29th but not October 4th. Billy Sharff and his wife are willing to do the October 4th forum - gets \$50 per session - where does the money come from? - concerns about videotaping so focus will be on the presenters and not the audience - Banwell is ok with videotaping their presentation but will need to check with MA+KE - \$100 payment can come from warrant money not spent for furniture consult - Judith will bring up the payment with the Friends of the Cornish NH Library at their Wednesday meeting as a fall back.
  - c. The process - Heidi will get the key for Caroline - Caroline will set up the space in the morning at around 9:00 am with Paul Sousa bringing the sound system, the podium, and microphones (the set up can stay in place until Tuesday's forum) -Heidi will bring he screen - Larry suggested using the art boards from the Fair - meeting will start at 6:30 pm - Caroline will moderate and give a brief intro - Colleen will give an explanation of how her donation - Banwell will present and answer questions from the audience. The Ma+KE presentation will have a similar format with Larry as the lead.
4. Laura presented the design plans and soft cost estimates for furniture and shelving for both buildings that she had received from Dano Anderson of SchoolFurnishings. There was no cost for the estimate. She felt there was too much furniture in the plans and that some units such as desk chairs listed at \$720 seemed quite expensive. The estimated cost for the Stowell building was \$123,599.07, and the estimated cost for the Store building was \$206,717.94. The figure for the Store includes \$9,000 for installation costs.

5. The final report
  - a. There will be several sections using Heidi's recommendations. Information will also be needed on the cost of a cy pres. Kathi mentioned that information about the loss of tax revenue should be included. Heidi felt that dividing the property tax by the population was not an accurate way to do this. She felt the information should go in the comparative analysis. Laura will work on an outline. The due date will be on the end of October. The committee will meet with the Selectboard on the 1st Monday in November to present the report. December 15th
6. Heidi reported on the expenditures from the \$25,000 warrant article appropriation. \$16,750 has been spent to-date - \$11,384 (MA+KE), \$1,067 (Ladd), \$400 (surveyor), ???  
- The balance is \$8,250. There has been no energy modeling for the Stowell Building yet.
7. The question of sprinklers for the store building was raised. Are they or are they not required if the building is less than 6,000 sq. ft.? There was brief discussion about the roof of the barn section of the store building - it is asphalt shingles - so we would need to have the replacement cost in today's dollars for replacement cost.
8. Preliminary Report on Community Centers - Laura will post and send a summary.

**9. Next Meeting Date: October 18, 6:30 pm**

10. Adjournment at 8: 15 pm