

## MINUTES

### George H. Stowell Library Trustee Meeting

Monday, September 12, 2022 at 6:00 pm at the Stowell Library

Present: Richard Scheuer, Kathi Patterson, Laura Cousineau, Stephanie McAndrew

1. Call to Order at 6:03 pm
2. Trustee minutes for July 23 (Public Forum), August 2 (Trustee), August 10 (Renovation work session), August 16 (w/LEC), August 23 (trustee-work session for budgets), September 6 (w/LEC), September 7 (trustee w/Dana Anderson) were approved as emailed
3. Treasurer's Report. Patterson distributed the YTD budget. There is \$16,896 in the building fund. This is a possible source of funding the soft costs of the new building. The library capital reserve fund was established in March of 2000 with \$2,000, and added to since. There is currently a balance of over \$74,000. The trustees will consult a lawyer on who controls the funds and who has access to them. The Trustees accepted the Treasurer's report.

It was noted that other libraries have different categories for their budgets. Some separate books, some combine books with digital resources. Some designate the category as "library materials," or "collections."

Patterson circulated the Operating Expenses budget requested by the Exploratory Committee that she constructed. Reviewing Banwell's new estimate, it was noted that it includes lighting and plug loads. **Decision: Electricity and Heat/AC will be combined. \$6,102 (based on increase to \$.20 KWH) plus \$500 for kitchen costs.** We are still waiting for MA+KE's cost estimate for heat/ac and electricity.

4. Librarian's Report.
  - a. Stephanie reported that Paint Night was a success with a full registration of 10
  - b. October 15 will be a touch-a-truck event with the help of the fire, sheriff, and road departments
  - c. She will be gone September 24 returning September 28.
5. Old Business
  - a. Library Exploratory Committee progress was discussed.
  - b. Banwell presentation is September 29th @ 6:30pm at Cornish Town Hall c. MA+KE presentation is October 4th @ 6:30pm at Cornish Town Hall
6. New Business
  - a. No donations
7. Correspondence

a. Email from Storrs. Caroline and others have suggested that the trustees have their own lawyer. Decision: contact **Mike Fuerst, to see if would be able to work with or recommend someone with experience with working with Select Boards. Patterson will contact him.**

b. Email from Dryfhout. **Decision: to thank him for his concern and let him know that we have hired someone to do the task. Laura will contact him.**

8. Citizen Comments. None present

**9. Next Meeting Date: October 12, 6:00 pm**

10. Adjournment at 7: 31 pm