

George H. Stowell Free Library Trustee Meeting Notes
January 12, 2009

Attendance: Bernice Johnson, Kathi Patterson, Karen Woodbury, Emily Cromwell (Librarian)

- 1) Call to Order
- 2) Treasurer's Report
- 3) 2009 Budget Review
- 4) Building Repair Discussion
- 5) Other Business
- 6) Adjournment

1) Call to Order

The meeting was called to order at 10:30am at Emily Cromwell's home.

2) Treasurer's Report

Kathi handed out draft copies of the Budget Report for 2008, the Expense Report for 2008, and the Library Report for 2008. She explained that the figures did not yet include the deposits for any 2008 interest still to be deposited to the checking account. These amounts will be less than \$1.

3) 2009 Budget Review

Individual item allocations for 2009 were discussed. The decision was made to level-fund most items. After income estimates for the Trust Fund allocation (@\$1,800); the balance remaining in the checking account (@\$114); interest (@\$4); and donations, book fines, and book sale (@\$600) were calculated, the monies needed as the appropriation from the Town for 2008 would be @\$13,229. This would be less than the amount requested for 2008.

Kathi was to add the final interest deposits, finalize the reports, and forward the necessary information to Samantha at the Selectmen's office for review by the Finance Committee and the Selectmen and for inclusion in the Town Report.

The motion to accept the reports and budgets made by Karen, seconded by Bernie, was voted in the affirmative.

4) Building Repair Discussion

Kathi spoke of her meeting with a representative of Jancewicz & Son asking them to prepare a bid for the replacement of the cracked

concrete cover on the fireplace chimney, the repair of the deteriorating brick cement of that chimney, and the repair of the loose slates. She also met with a representative of Tandy Brook Painting and asked them to submit a bid that detailed the cost for the scraping and painting of the white trim on the building, especially the columns at the entrance. In addition, she met with a representative of Claremont Glass who submitted a bid that detailed the cost for replacing the cellar windows with insulated glass vinyl windows.

The trustees decided to place an article in the 2009 Town Warrant. The article would ask the town to raise and appropriate up to the sum of \$19,953 for these repairs and to withdraw this amount from the Library Capital Reserve Fund.

The trustees also decided to request that the amount that the Town votes to raise and appropriate for this Capital Reserve Fund be reduced to \$2,000. This amount should provide an adequate amount for building maintenance expenses such as painting and roof repair.

5) Other Business

Bernie moved that the binders of Cornish newspaper articles be moved to the Historical Society. After a second by Kathi, the motion was voted in the affirmative.

Emily spoke of her hope to have an April book sale with leftovers to be transported to the Five College Book Sale. Everyone expressed a willingness to help.

6) Adjournment

The meeting was adjourned at 12:00pm.

Respectfully Submitted,

Karen Woodbury
Secretary