

George H. Stowell Free Library Trustee Meeting Notes
January 4, 2010

Attendance: Bernice Johnson, Kathi Patterson, Emily Cromwell
(Librarian)

- 1) Call to Order
- 2) Treasurer's Report
- 3) 2010 Budget Review
- 4) Building Repair Update
- 5) Other Business
- 6) Adjournment

- 1) Call to Order

The meeting was called to order at 10:30am at Emily Cromwell's home.

- 2) Treasurer's Report

Kathi handed out draft copies of the Budget Report for 2009, the Expense Report for 2009, and the Library Report for 2009. The December, 2009 interest has not been deposited to the checking account yet. These amounts will be less than \$.50 and will be included in January, 2010.

- 3) 2010 Budget Review

Individual item allocations for 2010 were discussed. The decision was made to level-fund most items with a 1.5% increase for the librarian's salary. After income estimates for the Trust Fund allocation (@\$1,700); the balance remaining in the checking account (@\$175.05); interest (@\$3.45); and donations, book fines, and book sale (@\$500) were calculated, the monies needed as the appropriation from the Town for 2010 would be @\$13,204. This would be less than the amount requested for 2009.

Kathi was to finalize the reports and forward the necessary information to Samantha at the Selectmen's office for review by the Finance Committee and the Selectmen and for inclusion in the Town Report.

The motion to accept the reports and budgets made by Kathi, seconded by Bernie, was voted in the affirmative.

- 4) Building Repair Discussion

Kathi described the repairs and improvements that had been made to the building with the \$19,953 of Library Capital Reserve Funds that

had been raised and appropriated at the 2009 Town Meeting. WAL Masonry repaired both of the chimneys at a cost of \$3,700. The crumbling concrete of the shoulders and the steps at the front of the building was also repaired at a cost of \$1,070. Gerard Leone repaired the loose roof slates at a cost of \$1,000. Rob's Roofing and Painting scraped and painted the entryway wood, the white columns, and the white trim on the building at a cost of \$4,865. Claremont Glass replaced all of the cellar windows with insulated glass vinyl windows at a cost of \$4,864. The total spent was \$15,499 of the \$19,953 raised and appropriated. The funds not spent (\$4,454) were returned to the Library Capital Reserve Fund.

5) Other Business

No new business was discussed.

6) Adjournment

The meeting was adjourned at 12:00pm.

Respectfully Submitted,

Bernice Johnson
President