

George H. Stowell Free Library Trustee Meeting Notes
January 16, 2015

Attendance: Bernice Johnson, Kathi Patterson, Richard Scheuer, Brenda Freeland (Librarian)

- 1) Call to Order
- 2) Treasurer's Report
- 3) 2015 Budget Review
- 4) Other Business
- 5) Librarian's Report
- 6) Adjournment

1) Call to Order

The meeting was called to order at 6:20pm at Bernie Johnson's home.

2) Treasurer's Report

Kathi handed out copies of the spreadsheet detailing the monies spent so far in 2014. She reviewed what has been spent throughout the year. One big expense was the increase in electric rates.

3) 2015 Budget Review

Individual item allocations for the 2015 budget were discussed. Most items will be level-funded. The librarian's salary was increased by 1.7% to represent the COL increase. Janitor expenses will be kept as a budget item even though Kathi donates her time. The electricity allocation was increased to reflect the increase in rates by Liberty Utilities. Overall, the 2015 expenses show an increase of \$337.36.

Richard made the motion to accept the 2015 budget as proposed. After a second by Kathi, the motion passed. Kathi will forward the 2014 reports and the 2015 appropriation request to Mary at the Selectmen's office for inclusion in the Town Report.

4) Other Business

Kathi outlined the repairs that had been made using the capital reserve fund. Parry Construction completed the back entrance work (\$1,627.32), and Gerard Leone completed the slate roof work (\$3,800). Lyle and Kathi Patterson put stone around the building, trimmed brush and trees, painted the back entrance, repaired the step, the handrail, and the book drop.

Richard suggested we start using LED bulbs as we replace incandescent bulbs. He suggested we explore replacing our fluorescent lights with more energy efficient lights. We can develop a cost estimate during 2015 and present to the town as a capital reserve expense for 2016.

5) Librarian Report

Brenda has completed the research and attended workshops so that the library can offer e-books. The subscription cost of \$400 for 2015 was paid from a balance in the 2014 book budget. She is working on a notice to patrons detailing the procedures for those interested in utilizing this new service. She is gathering the info for the librarian's report in the 2015 Annual Town Report. She has volunteers working to update the database of patrons using the checklist as a reference.

6) Adjournment

The meeting was adjourned at 6:50pm.

Respectfully Submitted,

Bernice Johnson, President