

George H. Stowell Library Trustee Meeting Minutes
Monday, September 14, 2020
6:00pm (via Zoom)

Present: Richard, Kathi, and Brenda. Laura was absent Judith Kaufman joined mid meeting.

- 1) Call to Order at 6:00 pm.
- 2) Approval of the Monday, August 17, 2020 minutes
 - a. Approved as amended
- 2) Citizen Comments
 - a. Judith expressed her dismay at the news of Brenda's resignation and wanted to know what our plan moving forward would be. She felt we should hire someone with library experience and maybe be open every day.
- 3) Treasurer's Report
 - a. \$5,099. balance.
 - b. Richard will submit the invoice for two months of zoom (\$14.99 mo.).
- 4) Librarian's Report
 - a. She and volunteers (Ginny Gage, Sandy Guest, Sharon Oszajca, Caroline Storrs, Kathi Patterson, Judith Taylor, Marth Zoerheide, and Trish Oliver have been working hard to barcode and enter books into the KOHA database.
 - b. Most sections are done with the exception of the easy/youth non-fiction, the youth fiction, the audio books and the DVD sections.
 - i. She put an announcement about Koha in today's ConnectCornish and has already received email requests for login info. Several are from new people who have not been regular patrons.
 - c. Richard wondered if there was a Koha app for a mobile phone. Brenda thought he may have to go through the <http://> address and bookmark the page.
- 5) New Business
 - a. Pandemic policy progress – we tabled the discussion to a future meeting.
 - b. Handicap Access update - The septic designer has been hired and will contact the Cornish Highway crew when he is ready to do the test dig. Tony Newton has returned the signed contract allowing access to his land to the selectmen.
 - c. Laura was going to make edits and resubmit the Library job description for the other trustee's approval but did not attend the meeting due to illness. We tabled the discussion for now.
 - i. Richard stated that the trustees will need to get together to discuss what happens if no one is hired after Brenda leaves. Kathi thought the people currently working on entering Koha books who also cover the current

Wednesday and Saturday hours could probably handle the circulation module

6) Correspondence. There was none.

7) Other Business. Brenda wondered what our plan was for Halloween, what did we want to do? We will decide on the 5th.

10) Adjournment at 6:31 pm.

The next Meeting will be October 5th at 6:00pm via Zoom

Respectfully submitted,
Kathi Patterson, Acting Secretary