

# George H. Stowell Free Library

## Trustee Meeting

Date: 4 Jan 2021

Time: 6:00 pm

Location: Zoom

Members:

Present (Note the # required for quorum)			Absent
Richard Scheuer	Kathi Patterson	Stephanie McAndrews	
Laura Cousineau			

Guests:

Minutes:

Agenda	Discussion	Tasks/Conclusion	Responsibility
<i>Call to order</i> 6:02 pm			
<i>Approval of minutes</i>	December: remove note. November	Approved as amended Approved	
<i>Library Budget for 2021</i> <i>[reference documents</i> <i>Income 2020.xlsx and</i> <i>Expenses 2021.xlsx sent</i> <i>by Patterson]</i>	Adjustment made on Income 2020.xlsx document to give correct appropriation to request from the Town. Increase includes improvements discussed at Town Forum visioning meeting, including technology.	Budget approved.	

Agenda	Discussion	Tasks/Conclusion	Responsibility
<i>Librarian's Report</i>	Stephanie working on Annual Report. Hers will complement Kathi's. Books were ordered. Kids section being cleaned up; patrons asking for more childrens' books. Patrons numbers increasing		
<i>Next meeting date</i>	Zoom or in-person discussed. Trustees may be able to resume quarterly meetings.	Meeting in February via Zoom or Google Meets	Richard
Property improvement	Need to ask selectmen where we are in the process. Need to purchase land as the next step.	Contact selectmen	Laura
Covid-19 draft	Will be made policy	Approved as emailed	Kathi
Meeting adjourned at: 6:47 pm			

Submitted by:     Laura K. Cousineau    

Date:     4 January 2021