

**Cornish Library  
Trustee Meeting Minutes  
13 September 2021**

**Present:** Richard, Kathi, Laura, Stephanie

**Guests:** Colleen O'Neill, Nancy Wightman(?), Ginny Gage, David Kruidenier, Keith Mullane

1) Call to order at 6:03 pm

2) Citizen comments will be allowed during the meeting rather than at this point in the meeting.

3) Minutes of the last meeting were approved as emailed.

4) Treasurer's Report. \$11,378 balance. Kathi reviewed spreadsheet of budget line items. Two grants came in and were spent (\$700 and \$2,857 received in two separate grants and has been spent per grant requirements). Savings account balance is @ \$3,000. Treasurer's report approved.

5) Librarian's Report

- Face painting drew @ 30 people; another to be held this weekend. Both were held on porch of General Store.
- We now have a telescope to check out, along with activity packs.
- The library is now open Mondays for a total of 9 hours per week.
- Stephanie was complimented on the monthly newsletter. PDFs are posted on the town website. Colleen will link to it ConnectCornish.
- Citizen question: what statistics are kept? Answer: we do have records of number of people in and number of check-outs. We did not have those statistics with us at that meeting but can report that both seem to be up.

6) Exploratory Committee Report.

- Subcommittees were formed for legal, interior space, exterior space, current building, fire & safety, and community outreach.
- Colleen recommended that the fire marshal look at fire and safety in the current building. Six architects were sent an RFP; a structural engineer was consulted.
- The Open Forum is postponed, and a mailing and survey will be sent to gather input. Cost for Cornish mailing is under \$200. Laura will write up survey and send it to the Trustees and Exploratory Committee for editing. She will also send motion for the amount of the mailing and send the Trustees for approval.
- Structural engineer's report should be received in about two weeks.
- Richard requested that the minutes of the Exploratory committee be brought to the Trustee meeting.

- Discussion of when the Open Forum will be held, which is uncertain at this point. Richard would like to see an in-person Open Forum. Town Hall was suggested as a location. We hope to be able to have it before Thanksgiving.
- The Exploratory Committee's report and recommendation are due mid-January to give time to develop a warrant for the next Town Meeting.

7) Friends of the Library.

Colleen asked how the Friends could help. She suggested that they could include survey in basket at Senior Luncheon – to be handed out in October. Laura asked if they might help canvas homes that don't respond online. Laura asked if the Friends could give an estimate about how much funds would be able to be raised. As the town does not yet own the building, people might be able to pledge. Naming opportunities were discussed. The Plainfield Library would like to give left-over books to the Cornish Library, but the Trustees declined. Some type of book selling could be considered at a future time. The Friends of the Library will be pursuing 501(3)C status.

It was suggested that we could hand out information at the recycling center either about the library or flyer about the survey.

9) New business. Kathi approached book seller, David, present at the meeting, about suggestions for the antique books. He suggested that we discard what has no value but not anything that relates to Cornish or this region. He is in the process of reviewing them. He will come to the Trustees with a list of books to keep, to discard, and to sell. There may be @\$1,000 of books to sell. He is offering his services pro-bono. The Trustees thanked him and granted him a key for access outside of library hours for the review process.

10) No correspondence to report.

11) November 8 set for next meeting. The Trustees will call an earlier meeting if information from Exploratory Committee calls for it. Our budget meeting is at end of the year.

12) Meeting was adjourned at 7:29 pm.