

# Cornish, NH

## Library Trustee Meeting

Date: 25 October 2021

Time: 6:00 pm

Location: Library

Members:

Present (Note the # required for quorum)			Absent
Kathi Patterson, trustee	Richard Scheuer, trustee	Laura Cousineau, trustee	
Stephanie McAndrew, librarian	Colleen O'Neill, citizen	Ginny Gage, citizen	

Guests:

Minutes:

Agenda	Discussion	Tasks/Conclusion	Responsibility
<i>Call to order</i>	Meeting called to order at 6:01 pm		
1) Citizen Comments	Postponed to after/during business portion of meeting.		
2) Approval of minutes for Monday, September 13, 2021	No changes	Approved as amended by previous email.	

Agenda	Discussion	Tasks/Conclusion	Responsibility
3) Treasurer's Report	<p>\$ 37,670.39 in the building fund. Waiting on bill for structural engineer and legal. May be a small bill from MAKE for current building renovation estimate</p> <p>\$ 9,039.68 in non-lapsing savings account. \$6,500 is for land for water and sewer purchase for current building.</p> <p>@ \$69,000 in capital reserve fund. Expenditures from this fund must be approved by the town. They are not restricted to the George H. Stowell building.</p>		
4) Librarian's Report	<p>Pumpkin painting event, with @ 50 people participating last Saturday on the porch of the Cornish General Store was a great success. Thanksgiving craft and ornament-making craft events are planned for later this year, likely inside in the Cornish General Store.</p> <p>The telescope received through the grant has been continuously checked out, with 4 people on the waiting list.</p> <p>Discussion: use of pictures taken at the pumpkin painting and other events with children.</p> <p>Stephanie will create a Facebook account for the Library, and with permission from the Trustees, will title it "Cornish Public Library."</p> <p>Stephanie will set up canopy for Halloween with give-away books and candy. Will include promotion for library-card sign-ups. Discussion about distribution.</p>	<p>Permission forms are need if pictures of children are used.</p> <p>Create Facebook page</p> <p>Richard will drop off bags for Stephanie for Halloween give-aways</p>	<p>Stephanie</p> <p>Richard</p>
5) Old Business	Exploratory Committee held meetings the previous week with three architecture firms over two evening.		

Agenda	Discussion	Tasks/Conclusion	Responsibility
<p>a) Review the Exploratory Committee progress</p> <p>b) Review Friends of the Library progress</p>	<p>It is likely that we will have a warrant for the coming Town Meeting about acceptance of the donation of the Cornish General Store building from Colleen O'Neil.</p> <p>Richard stated that we will need a construction oversight committee; we would need to appoint a decision-maker. We could likely come up with a list of volunteers.</p> <p>Richard felt that we need to make a wish list of what we want to see at the new building. Kathi reported that committees have lists, and that one of the architect firms had a list.</p> <p>The Trustees can plan a public forum with the architects, rather than hold a separate one. We would want to present ideas about programs and equipment as well as architectural plans for the town meeting. Stephanie suggested that we construct a survey to share with the architects; she has identified one we could use as a starting point.</p> <p>The Trustees need to develop budgets for both continuing in this building and the new building, including opportunity costs and losses. This is needed for the Exploratory Committee report, but will also help people have an informed vote on the warrant.</p> <p>Colleen wants to do a puzzle exchange with the library as an adult activity, and perhaps another activity like a gift wrapping event. Stephanie was planning a similar event; they will work together on these events.</p> <p>The Trustees will work on budgets at next meeting</p> <p><u>Friends of the Library</u></p> <p>The Friends have started an application to become non-profit group. They are considering creating a separate group to raise money going specifically for renovations of the Cornish</p>		

Agenda	Discussion	Tasks/Conclusion	Responsibility
	<p>General Store to be called the Cornish Community Initiative. NH Preservation Alliance will serve as the fiscal agent for funding that is donated for renovation of the building as a library and/or community center. This may allow the Friends to apply for grants that are beyond library funding.</p>		
<p>6) New Business</p> <p>a) Accept money donations (if any)</p> <p>b) Approve funding for preliminary architectural plans for the former general store</p> <p>c) Discuss the disposition of the current library building - abandon (Cy Pres), keep as an annex, lease space to Cornish Historical Society</p>	<p>No donations to accept.</p> <p><b>Motion to authorize \$15,000 but no more than \$20,000 for architectural conceptual (phase 1) plan including conducting a public forum and a construction cost estimate.</b></p> <p><b>Motion that the trustees request a Cy Pre to dispose of the current library which would then revert to the town and that during the interim, it would serve as an annex to the new library.</b> Discussion followed. Motion <b>tabled</b>. More information from the town counsel is needed.</p> <p>Information about library hours is needed for budgets. Discussion: What programs will we want? Do we want a coffee time or café? Kitchenette vs. commercial?</p>	<p><b>Motion passes.</b></p> <p>Richard will approach the Historical Society Board to see if they are interested in using it, or leasing it if legal.</p> <p>Trustees will do homework on what should be included in budget for this building and the new building.</p>	<p>Richard will contact Stuart Hodgeman.</p> <p>Trustees</p>

Agenda	Discussion	Tasks/Conclusion	Responsibility
7) Other Business	Comment from Colleen <ul style="list-style-type: none"> <li>• renovation should be done at one time rather than in stages. Construction is disruptive; flood plain work may need to be done</li> <li>• People will donate book for the library or a library sale.</li> </ul>		
8) Correspondence	None to report		
<i>Next Meeting</i>	November 8 at 6:00 pm at the George H. Stowell Library. Agenda item: budgets		
Meeting adjourned at: 7:22 pm			

Submitted by:     Laura K Cousineau    

Date:     25 October 2021